

TRADING PARTNER AGREEMENT TIPS

Unsure of what form(s) you need to submit or what type of submitter you or your company are? The following information is designed to help define what types of transactions you will need to have set up with MO HealthNet to submit claims.

What type of filer am I?

FTP Vendors (file transfer protocol) are vendors that already have an existing connection with MO Health Net to transmit your Medicaid claims to MO Health Net utilizing their submitter ID. This process entails billers submitting their claims to the FTP Vendor who then transmits those claims to MO Health Net. FTP Vendors can also be designated to pick up your outbound X12 835.

*Companies wishing to create a FTP connection with MO Health Net can contact the Technical Help Desk for information on obtaining a Network Management Agreement. A monthly fee is applicable for this service.

Internet Batch Filing (eMOMED) a file with the claims can be uploaded on the eMOMED website. The file will be picked up by MO HealthNet for processing. The response files will be placed back on the eMOMED website for you to access the following business day.

Key Individual Claims providers log on to the eMOMED website and key claims directly into the system. **PLEASE NOTE!!!** These type of users DO NOT need to submit a Trading Partner Agreement with MO HealthNet.

FTP ID - ID that MO HealthNet assigns to an FTP Vendor

eMOMED Submitter ID – Is the eMOMED log on User ID

Receiver ID - This is the 10 digit NPI (National Provider Identifier) number. The Receiver ID is utilized on the Outbound Trading Partner Agreements for X12 835's (Remittance Advices).

Which Trading Partner Agreement do I need?

Inbound vs Outbound

Inbound (Submitter ID/FTP ID Required)– Required when X12 transactions are being sent to MO HealthNet for processing. These transactions include the following:

837P 5010X222A1
837I 5010X223A2
837D 5010X224A2
270 5010X279A1
276 5010X212

*Testing is required. Submitters are created in our Test Region for all transactions listed above.

Outbound (NPI Only) – 835 5010X221A1 HP (remittance advice) that MO HealthNet creates an X12 835 that is transmitted to emomed(inet) or to the FTP Vendor specified.

PLEASE NOTE if you set your 835 to an FTP vendor, it will not post to eMOMED. You will have to obtain the 835 from the FTP vendor.

MO HEALTHNET FTP OUTBOUND TRADING PARTNER AGREEMENT

This document constitutes a Trading Partner Agreement between the submitter and the State of Missouri and the fiscal agent Infocrossing Healthcare Services, Inc. (IHS) for the purpose of exchanging information and electronic transactions related to the submission of MO HealthNet claims.

The submitter desires to exchange claims and billing information electronically with the State and IHS. The electronic transactions may contain protected health information (PHI) as defined under the Health Insurance Portability and Accountability Act of 1996 (HIPAA). The submitter agrees to safeguard and process any and all PHI or other data received, transmitted or accessed electronically to or from the State and IHS in accordance with HIPAA requirements applicable to the submitter, including guidelines defined in the HIPAA implementation guides.

This Trading Partner Agreement shall be interpreted to be consistent with the HIPAA requirements on trading partner agreements found at 45 CFR § 162.915.

The Trading Partner Agreement is required to be a faxed submission. Please fax the completed form to 573-635-0316.

FTP OUTBOUND TRADING PARTNER AGREEMENT REQUIREMENTS (FROM IHS)

Electronic Remittance Advice - ASC X12N **835** (005010X221A1)

FTP ID (for existing FTP vendors only) _____

- Receiver Demographic data

Business name _____

Address _____

City _____

State _____ Zip _____

Contact name & phone number _____

Email address:

(REQUIRED): _____

NPI's to receive 835's: _____

*If you have multiple provider numbers please attach a separate list (limit 25 per Trading Partner Agreement).